



PACIFIC

**DEPARTMENT OF DEFENSE
DEPENDENT SCHOOLS**

Matthew C. Perry High School
PSC 561 Box 1874
FPO AP 96310



**STANDARDS AND GUIDELINES
FOR VISITING ATHLETIC TEAMS STAYING OVERNIGHT AT
MATTHEW C. PERRY HIGH SCHOOL**

Effective April 12, 2017

The following guidelines are set forth for teams staying overnight at Matthew C. Perry High School. By signing this agreement, team sponsors are acknowledging and agreeing that their teams will abide by the following standards and guidelines set forth by our school:

General Behavior/Standards (Respect the Facilities):

- 1. Building Access- Teams are only permitted in specific area(s) of the building in which they are staying. Teams will usually be housed at the end of the 2nd and 3rd floors and will need to remain strictly in these areas of the building. Teams are only permitted to be in their designated room(s) except the following designated spaces as necessary- locker room, restrooms, and school cafeteria. The gymnasium, teacher's lounge, as well as other parts of the school are off limits.**
- 2. Keep volume low - Be considerate of your volume at all times. In all places, keep your volume as low as possible. Please keep in mind that this is a school, and often times, school is still in session during events.**
- 3. Be neat - Put all trash in the can, keep your things organized, and respect the classroom. Classrooms will be checked before departure. Teams and their sponsors are responsible for any damage to any school property under their care. Eating in the classrooms is not permitted, and only allowed in the cafeteria and picnic area outside the school.**
- 4. Elevator- Except for emergency (injuries/special needs) situations, the elevator is not to be used by students. Adult sponsors and chaperones are permitted to use the elevator.**
- 5. Curfews – Curfew will be at 10 pm each night. Students should not leave their room after this time, except for restroom use.**
- 6. Locker Rooms- Teams are responsible for maintaining the cleanliness of the locker rooms and that it remains free of personal belongings. Team sponsors should monitor locker rooms for cleanliness after each use.**
- 7. Dress Code- Proper dress code needs to be maintained throughout the building. Individuals need to be fully clothed when outside of their designated spaces. Under no circumstance should individuals be walking the hallways partially clothed.**

Follow General Fire Procedures: Locate the closest fire exit to your room when you arrive. Note the path to take to get there and then out of the building.

Sleeping Considerations: Individuals of the opposite gender are not allowed to sleep in the same classroom. In the event there is a team of mixed genders, boys will sleep in one room and girls in another. The same goes for sponsors and chaperones.

Facility Closing Inspection: Team will be held accountable for the space(s) they occupy. Upon completion of a team's stay, a designated staff/faculty member will conduct a post-occupancy inspection of the space. At this time, keys are returned and an inspection will be held. Any damage to the space will be noted.

Emergencies: The main point of contact for emergencies situations will be Terry Parchman- 080-4095-2886.

Signature & Date of Team Sponsor: